February 9, 2022

To Whom it May Concern:

I am going out of town March 5-13, I am using my personal days March 7-9 and would like to request 2 deduct days March 10-11 so I am able to extend my trip.

Thank you.

Melissa Barnett

Celina Elementary Cafeteria worker

RECEIVED

FEB 1 5 2022

CELINA CITY SCHOOLS